

Contract for School Year 2018-2019

Preschool/Kindergarten Tuition (34-week school year)

		3-Day	4-Day	5-Day
Annual	Morning (8:30-12:30)	\$7,000	\$9,200	\$11,400
	Extended (12:30-4:00)	\$2,900	\$3,600	\$4,200
Monthly	Morning (8:30-12:30)	\$700	\$920	\$1,140
	Extended (12:30-4:00)	\$290	\$360	\$420

Toddler Tuition (Year-round program)

		3-Day	4-Day	5-Day
Annual	Morning (8:30-12:30)	\$11,400	\$15,120	\$18,600
Monthly		\$950	\$1,260	\$1,550
Weekly *		\$265.12	\$351.63	\$432.56

* Weekly tuition is used to calculate pro-rated tuition amounts.

Materials & Equipment Fees

Due by February 7, 2018 or upon acceptance, whichever is later

3-Day \$500/yr	4-Day \$600/yr	5-Day \$700/yr	After Care \$150/yr
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Please complete the highlighted areas below.

Section I. Family Information

	Child's Full Name	Child's Date of Birth	Program & Schedule <i>(circle one)</i>	Mornings per week: 3 4 5	Afternoons per week: 3 4 5	Annual Tuition	Sibling Discount <i>(10% second child, 25% third child)</i>	Net Annual Tuition	Materials & Equipment Fees
1 st Child			Toddler Program Preschool/KG Program						
2 nd Child			Toddler Program Preschool/KG Program						
3 rd Child			Toddler Program Preschool/KG Program						
Totals:									
Pre-Payment Discount <i>(3% of annual tuition if paid in full by cash or check prior to July 1, 2018):</i>									

Section II. Monthly Tuition

Based on my Total Annual Tuition above, I understand that I am responsible for the following Monthly Tuition:

Toddler Monthly Tuition:	\$	Due in 12 monthly payments from August 1, 2018 through July 1, 2019.
Preschool/KG Monthly Tuition:	\$	Due in 10 monthly payments from August 1, 2018 through May 1, 2019.

Section III. Additional Fee

I understand that I am responsible for the following fee prior to July 1, 2018 or upon acceptance, whichever is later:

Work Hours:	\$150 per family	10 parent volunteer work hours per family. At the end of the school year, all or part of this deposit will be refunded to me, at \$15/hour for up to 10 hours of volunteer service provided to the school.
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- 1) I UNDERSTAND THAT ALL FEES ARE NONREFUNDABLE. I understand that my child's space in the program is not secured following acceptance until all enrollment forms have been submitted and all fees have been paid.
- 2) I hereby grant to BWK the non-exclusive use of any photograph or video taken of my Child, and of any artwork created by my Child while at BWK.
- 3) I am aware that BWK does not follow the Boulder Valley Public School District calendar. The BWK calendar includes the following school closures:
 - 1 week Thanksgiving break: Parent/Teacher Conferences and Thanksgiving holiday
 - 2 week December Winter Break
 - 1 week February break: Waldorf Teachers Regional Conference Week
 - 2 week Spring Break
- 4) I understand that my invoice will be emailed to me approximately a week prior to the 1st day of each month and that payment is due on the 1st of the month, and MUST BE RECEIVED BY BWK NO LATER THAN THE 10TH OF THE MONTH. I understand that the above are my payment obligations and that I receive invoices as a courtesy. If BWK has not received my payment by the 10th of the month then I agree to pay a late fee of 10% of my total balance due, or \$25, whichever is greater. I also agree to notify BWK in writing or by email when my payment will be late. When BWK receives my notification of lateness, BWK may under some circumstances decide to delay my late fee. I also agree to pay a \$25 service charge if my check or ACH is returned by the bank for not sufficient funds. If late tuition is not paid by the end of the month, I may be notified by BWK that my Child cannot attend BWK until my balance is paid in full. When my account is 30 days late or more, based on invoice date, my outstanding balance shall accrue interest at the rate of 2% per month, from the invoice date, until paid in full. I agree to pay all costs of collection for amounts due under this contract including but not limited to attorney's fees and court costs.
- 5) I UNDERSTAND THAT MY FULL MONTHLY PAYMENT IS DUE EACH MONTH EVEN IN CASES OF ABSENCE DUE TO ILLNESS OR TRAVEL, AND THAT MY CHILD MAY NOT SWITCH DAYS, EVEN IN THE EVENT OF ABSENCE DUE TO ILLNESS OR TRAVEL.
- 6) EARLY WITHDRAWAL AND SCHEDULE CHANGES: BWK invests a considerable amount of money and resources when enrolling a child in this program. This includes but is not limited to BWK teachers and staff hired for the school year. Furthermore BWK may forgo opportunities to enroll other students due to the contracted schedule of my Child. BWK appreciates each family's commitment for the entire school year. I understand that 90 days written notice is required if I choose to withdraw my Child from this program before the end of the school year. I understand that I AM RESPONSIBLE FOR PAYING TUITION AT MY REGULAR TUITION LEVEL, as specified in this contract, FOR 3 MONTHLY PAYMENTS FOLLOWING THE DATE OF MY WRITTEN NOTICE FOR WITHDRAWAL, **for any such withdrawal notice dated after April 30, 2018** (note that this includes notices dated before the beginning of the school year). In this case I will be invoiced by BWK for up to 3 monthly payments on the 1st of the month following the date of my written notice.
- 7) I understand that 60 days written notice is required if I wish, any time after signing this contract, to change my Child's schedule resulting in a decrease in tuition. I will be charged \$75 for schedule changes made after signing this contract. I understand that I am responsible for paying at the original tuition level, as specified in this contract, for 2 monthly payments beginning with the 1st of the month following the date of my written notice for schedule change resulting in a decrease in tuition. Fees will not be reduced or refunded due to early withdrawal or schedule changes.
- 8) During my child's first year at BWK either party has the right to terminate this contract within the first 30 calendar days of my child's first day at BWK, in which case, the total tuition obligation will be the pro-rated tuition based on the child's total days of enrollment. Note that fees are not refundable, if this contract is terminated.
- 9) Pickup time for the morning program is 12:30pm. The morning program does not include lunch. I understand if I pick up my child after 12:35PM, my child will be brought to the office with a faculty member or taken to the After Care program, and I will be charged \$1.00 per minute past 12:30pm. A \$5.00 lunch preparation fee will be charged.
- 10) I understand if I pick up my child from After Care after 4:00pm, I will be charged \$1.00 per MINUTE late penalty which will be given directly to the teacher who stays late to compensate for her or his inconvenience.
- 11) I the undersigned Parent or Guardian hereby agree to waive, release, discharge, indemnify and hold harmless BWK from any and all claims for damages, death, personal injury or property damage which we may have or may accrue as a result of our participation in BWK's programs and related activities and events. By signing this Contract, I am consenting to my Child's participation in BWK's programs and related activities, and I acknowledge that all risks, whether known or unknown, are expressly assumed by me. I also understand that BWK and its agents, officers, employees and designees are not responsible for damages to or theft of personal property.
- 12) In the event that I or my Child, or my agents, employees or designees, through negligence or an intentional act, cause injuries, damages, or losses to BWK, to BWK personnel, students, parents, teachers, administrators or third parties, the undersigned agrees to indemnify BWK against those losses including but not limited to attorney's fees, costs and damages.
- 13) I understand that in signing this Contract, I am agreeing to accept the policies, rules and regulations of the School as stated in the Parent Handbook, and elsewhere, and as modified from time to time.
- 14) This agreement shall be binding and effective upon the undersigned, their agents, successors and assignees.
- 15) The undersigned, (each) being parent(s) or guardian(s) of the child(ren) named above, states that he and/or she has read this document in full before signing it, and understands that it is a binding legal obligation.

Date _____	Date _____
Parent/Guardian Signature _____	Parent/Guardian Signature _____
Parent/Guardian Name _____	Parent/Guardian Name _____
Address _____	Address _____
Home Phone _____	Home Phone _____
Mobile Phone _____	Mobile Phone _____
Email _____	Email _____

Boulder Waldorf Kindergarten and Preschool does not discriminate on the basis of race, color, religion, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, or any school administered programs.
Version 1/15/2018