



CCAP Contract for School Year 2024-2025

| | Child's Full Name | Child's Date of Birth | Schedule |
|-----------------------|-------------------|-----------------------|----------|
| 1 st Child | | | |
| 2 nd Child | | | |

- The term and scope of this contract shall be for the school year noted above, September - June, plus any summer programs for which I register. I agree to pay fees and tuition to Boulder Waldorf Kindergarten (BWK) at regular BWK rates for any school days for which I register for which I am not covered by the Boulder County Child Care Assistance Program (CCAP). This shall include reduction or cancellation of my child's coverage by the CCAP program.
- I will report any changes to my Parent Fee or my authorized schedule to the office immediately upon receipt.
- To help keep tuition increases to a minimum and to nurture the school community, BWK asks parents to participate with BWK work days and school projects. At the beginning of each school year, I will pay a \$75 deposit for 5 parent volunteer work hours per family. (Non-CCAP families volunteer for 10 hours). At the end of the June school year all or part of this deposit will be refunded to me, based on the number of hours of my family's participation.
- I hereby grant to BWK the non-exclusive use of any photograph taken of my Child, and of any artwork created by my Child while at BWK.
- I am aware that BWK does not follow the Boulder Valley Public School District calendar. The BWK calendar includes the following school closures:
 - 1 week Thanksgiving break: Parent/Teacher Conferences and Thanksgiving holiday
 - 2 week December Winter Break
 - 1 week February break: Waldorf Teachers Regional Conference Week
 - 1 week Spring Break
- I understand that my invoice will be emailed to me approximately a week prior to the 1st day of each month and that payment is due on the 1st of the month and **MUST BE RECEIVED BY BWK NO LATER THAN THE 10TH OF THE MONTH**. I understand that the above are my payment obligations and that I receive invoices as a courtesy. If BWK has not received my payment by the 10th of the month, then I agree to pay a late fee of 10% of my total balance due, or \$25, whichever is greater. If late tuition is not paid by the end of the month, I may be notified by BWK that my child cannot attend BWK until my balance is paid in full. When my account is 30 days late or more, my outstanding balance shall accrue interest at the rate of 2% per month until paid in full. I agree to pay all costs of collection for amounts due under this contract including but not limited to attorney's fees and court costs.
- I agree to pay a \$25 service charge if my check or ACH is returned by the bank for insufficient funds.
- I understand that my full payment is due each month even in cases of absence due to illness or travel, and that my child may not switch days, even in the event of absence due to illness or travel.
- ABSENCES:** I agree to pay BWK for any and all absences in excess of the minimum covered by CCAP. I will be invoiced by the 15th of the following month for those absences at a rate comparable to the CCAP daily fee for my family. Payment is due within 10 business days or subject to late fees.
- EARLY WITHDRAWAL AND SCHEDULE CHANGES:** I understand that 90 days written notice is required if I choose to withdraw my child from this program before the end of the school year. I understand that I am responsible for paying tuition at my regular tuition level, as specified in this contract, for 3 monthly payments following the date of my written notice for withdrawal, **for any such withdrawal notice dated after April 30, 2024** (note that this includes notices dated before the beginning of the school year). In this case, I will be invoiced by BWK for three monthly payments on the 1st of the month following the date of my written notice.

6. I understand if I pick up my child after the ending time for the program, my child will be brought to the office with a faculty member or taken to the Extended Day program, and I will be charged \$1.00 per minute. A \$5.00 lunch preparation fee may be charged.
7. During my child's first year at BWK, either party has the right to terminate this contract within the first 30 calendar days of my child's first day at BWK, in which case, the total tuition obligation will be the pro-rated tuition based on the child's contracted tuition amount, including any accrued late charges or interest. Note that fees are not refundable if this contract is terminated.
8. The school shall not be liable for any failure or delay in the performance of its duties under this Contract to the extent such failure or delay is caused by a force majeure or other event beyond its reasonable control, including, but not limited to, any fire, act of God, war, government action, act of terrorism, epidemic, pandemic, natural disaster, or other major upheaval. In such an event, the school's duties and obligations under this Contract may be immediately suspended without notice until such time as the school, in its sole and absolute discretion, may safely resume performance. The school may also alter its calendar and scheduled vacations, and/or extend the academic year, in its sole discretion.
9. I, the undersigned Parent or Guardian, hereby agree to waive, release, discharge, indemnify and hold harmless BWK from any and all claims for damages, death, personal injury or property damage which we may have or may accrue as a result of our participation in BWK's programs and related activities and events. By signing this Contract, I am consenting to my child's participation in BWK's programs and related activities, and I acknowledge that all risks, whether known or unknown, are expressly assumed by me. I also understand that BWK and its agents, officers, employees and designees are not responsible for damages to or theft of personal property.
10. In the event that I or my Child, or my agents, employees or designees, through negligence or an intentional act, cause injuries, damages, or losses to BWK, to BWK personnel, students, parents, teachers, administrators or third parties, the undersigned agrees to indemnify BWK against those losses including but not limited to attorney's fees, costs and damages.
11. I understand that in signing this Contract, I am agreeing to accept the policies, rules and regulations of the School as stated in the Parent Handbook, and elsewhere, and as modified from time to time.
12. This agreement shall be binding and effective upon the undersigned, their agents, successors and assignees. The undersigned, (each) being parent(s) or guardian(s) of the child(ren) named above, states that he and/or she has read this document in full before signing it and understands that it is a binding legal obligation.

Date _____

Date _____

Parent/Guardian Signature _____

Parent/Guardian Signature _____

Parent/Guardian Name _____

Parent/Guardian Name _____

Address _____

Address _____

Phone _____

Phone _____

Email _____

Email _____

Received By: Linda Abelkis – School Director

Date: _____

Signature: _____

Boulder Waldorf Kindergarten and Preschool does not discriminate on the basis of race, color, religion, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, or any school administered programs.

Version 1.10.2024